

# Sorry to bother you...



You might not be aware, but on \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_:\_\_\_\_ am/pm there was a disturbance that impacted me/my family/ my visitors, without you realising.

It may have been caused by (check all that apply):

- |                                  |  |
|----------------------------------|--|
| TV too loud                      | Offensive language/behaviour                         |
| Music too loud                   | Vehicle noise  |
| Appliance too loud               | Dog barking  |
| Banging/doors slamming           | Pet fouling  |
| Shouting/arguing/loud talking    | Pet off leash/out of control                         |
| Property below damaged:<br>_____ | Items left in communal area                          |
| _____                            | Visitors congregating/littering<br>in communal areas |

Other:  
\_\_\_\_\_  
\_\_\_\_\_

This meant I \_\_\_\_\_

I hope this can be avoided in the future so that we can both enjoy living in our homes.

Thank you so much for your co-operation.

Name: \_\_\_\_\_ House/flat no.: \_\_\_\_\_

If you have received this card, it means that your behaviour may have impacted your neighbour, and instead of your neighbour reporting this to us, they would like to resolve this issue with you amicably.

But, if the issues persist, your neighbour might make a formal complaint. We encourage you to resolve issues with your neighbour at this point, to stop the matter from escalating.

Neighbour's address: \_\_\_\_\_

Date note given to neighbour: \_\_\_\_/\_\_\_\_/\_\_\_\_

Date and time of incident/behaviour: \_\_\_\_/\_\_\_\_/\_\_\_\_ \_\_\_\_:\_\_\_\_ am/pm

Description of incident/behaviour:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How did the incident/behaviour impact you/your family/visitors?  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your name: \_\_\_\_\_

Your address: \_\_\_\_\_

**Please cut this section off and keep it safe, as you may need to send it us if the behaviour does not stop.**

**Remember, your neighbour may genuinely not be aware of how their behaviour has impacted you, your family or your guests.**

**If the issue is ongoing, please speak to your Neighbourhood Officer.**

